



The Parish Office  
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24 July 2017

Dear Sir/Madam,

You are hereby summoned to a **Meeting of the Parish Council** to be held on **Thursday 27<sup>th</sup> July 2017 at 6.30pm** in the Parish Hall Office 24 Main Street Asfordby.

Yours faithfully

*Jeremy Fieldhouse-Allen*

J Fieldhouse-Allen  
Clerk to Asfordby Parish Council

#### AGENDA

1. **Apologies for Absence**
2. **Disclosure of Interests**
3. **Chairmans Report**
4. **To Confirm the Minutes of the Council Meeting** – held on 22<sup>nd</sup> June 2017
5. **Public Forum** - To consider any Parish matters raised by Members of the Public including questions received prior to the meeting.

Any questions relating to the Borough Council will not be addressed at this meeting. They must be put in writing and include a name, contact email or postal address together with a telephone number, these will be answered within 7 /10 working days.

6. **Committee Reports** – To receive the minutes of any meetings held recently and consider recommendations resulting from them
  - Parish Hall
  - Cemetery/Allotments
  - Recreation/Risk Management
  - Finance/Resources
  - Planning Committee

- Events
- Financial Matters. (List of Payments)

**7. Planning Applications & Consultations** – To discuss planning application:

Discussion of GVA letter – Land off Hoby Road

**8. To consider the generation of additional income and other revenues through proactive promotion of the Parish Hall /Field. AND actively seek grants to support Parish Council projects.**

Discuss the Clerk having the additional responsibility for increasing income from the Parish Hall business and actively seeking external grants and funding from other sources.

**9. To discuss the Parish Council Facebook page**

**10. To discuss use of official logos on unofficial correspondence**

**11. Councillor training policy**

**12. To consider Mark 1 IT Service contract for computer equipment**

Proposed to accept the service contract from this company

**13. To consider using Summerland Contractors for levelling uneven graves in the cemetery**

Propose to accept cost of £50 per grave to resolve the problem

**14. To consider replacing the front doors of the Parish Hall**

Proposed to accept quotation for replacing Parish Hall front doors

**15. To consider removal of ragwort from various sites within the parish**

To consider using a small contractor to remove all ragwort before it becomes a major issue

**16. Matters of Report**

Letters/E-mails received

**Date of Next Meeting** – Thursday 24<sup>th</sup> August 2017