

MINUTES OF THE MEETING OF  
ASFORDBY PARISH COUNCIL  
THURSDAY 27th July 2017

PRESENT

Councillors:

D Anderson, S Boyden, J Cousen, R Cousen, C Summerland, B Attwood,

M Boyden, P Lamb. Parish Clerk

1 member of the public

Cllr S Boyden was elected as Chair of the meeting.

056/Co/17     **Apologies for absence**   Cllrs. R De Burle, K De Burle and J Pryce

057/Co/17     **Disclosure of Interests**

Cllrs Summerland, J Cousen declared an interest in matters relating to Parish Grounds Maintenance Contracts.

058/Co/17     **Chairmans Report**                 No report available

059/Co/17     **Minutes of the last meeting**

The minutes of the meeting held 22<sup>nd</sup> June 2017 were amended and duly signed as a true and accurate record of the meeting.

060/Co/17     **Public Forum**

John Garland raised the following issues: trees outside the houses in Main Street overhanging the footpath, Gas Station in Main Street, BT Building in Bradgate Lane, Bench in Station Lane, and the handrail for the footpath by the shops in Bradgate Lane. ALL NOTED – CLERK TO KEEP MR GARLAND APPRAISED OF THE SITUATION.

061/Co/17     **Parish Hall**

Cllr D Anderson reported the front doors need replacing – see later proposal.

062/Co/17     **Cemetery and Allotments.**

Cllr P Lamb reported a request had been received from a parishioner to pay memorial fees upfront. The committee had considered this but decided it was an impractical proposal.

063/Co/17     **Recreation and Risk Management**

Cllr. B Attwood reported:

- Slabs from under portacabin would be used to stand new bins on
- Removal of concrete base for the portacabin cost £475

- 4 new bins for Asfordby Hill at a cost of £880 would be referred to the FR&P Committee
- One set of goalposts need to be replaced in the Valley Playing Field
- The bin outside the Co-op has been replaced the old bin will be used at Asfordby Hill.
- Dogs under control signs to be placed -CLLR. R DE BURLE TO ADVISE WHERE
- Manhole Cover outside Parish Hall needs replacing.
- Millennium Sign
- Riverside Gardens project is ongoing
- Investigating the possibility of taking over the grass cutting currently carried out by LCC.

POINT OF ORDER – raised by Cllr. C Summerland: the grass cutting carried out at Long Clawson is done by Summerlands NOT Summerlands Contractors and Son.

064/Co/17

**Finance and Resources**

Cllr D Anderson proposed the name of the committee should be changed to Finance, Resources and Personnel APPROVED

065/Co/17

**Planning**

Letter from GVA regarding Hoby Road development was discussed. Council feel inclined to refuse permission but want to know what the implications are if we actually refuse. CLERK TO INVESTIGATE.

RDB TO SHARE ANY INFORMATION HE HAS.

066/Co/17

**Events**

- Quotations for the Christmas tree have been received but do not include installation. Council concluded that installation was not necessary as enough volunteers and staff are available to carry out this task.
- 24<sup>th</sup> June date set for Summer Fete

Proposed Stallholder Application form be approved for use. APPROVED

CLERK TO INVESTIGATE WET WEATHER INSURANCE COSTS FOR SUMMER FETE.

067/Co/17

**Financial Matters**

See below for list of payments

## List of Payments made between 30/06/2017 and 30/07/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/06/2017	Ian Baeckelandt	101624	56.00		Window cleaning
30/06/2017	Summerland Contractors & Son	101625	858.34		Mowing and ground services
10/07/2017	Jackie Seymour	101626	110.00		Hedge cut / border tidy
10/07/2017	Leicester CC Pension Fund	101627	6,000.00		Termination costs reLGPS
10/07/2017	Audit Solutions Ltd	101643	504.00		Internal audit YE March 2017
10/07/2017	Garden Crafts & Services	101629	30.00		Repair manhole cover
10/07/2017	Kingfisher Office Solution	101630	44.50		Printer usage
10/07/2017	Melton Hardware LTD	101631	10.51		Large pull rings
10/07/2017	Greenline	101632	52.30		Cleaning / sanitary supplies
10/07/2017	Mark1 IT Solutions	101633	36.00		Remote support for CCTV compan
10/07/2017	S. I. Riley Contractors	101634	1,668.00		Drain /cabin /garage roof
10/07/2017	Approved Fire Appliance Ltd	101635	60.90		Fire Extinguisher Service
10/07/2017	Wybone Ltd	101636	369.19		Dog & litter bin stickers
10/07/2017	Stapletons Systems	101637	191.18		Accoustic tile replacement
10/07/2017	Summerland Contractors & Son	101638	806.75		Mow/strim/spray/hedge/rubbish
10/07/2017	HMRC	101639	598.07		Tax & NI
10/07/2017	Duncan & Toplis	101640	90.00		Payroll services
10/07/2017	Personnel Advice & Solutions L	101641	360.00		Consultancy fees
10/07/2017	Ian Baeckelandt	101642	56.00		Window cleaning
27/07/2017	Employee3	101644	268.04		Salary
27/07/2017	Employee4	101645	316.35		Salary
27/07/2017	Employee5	101646	329.28		Salary
27/07/2017	Employee8	300001	948.68		Salary
<b>Total Payments</b>			<b>13,764.09</b>		

068/Co/17 **Planning Applications & Consultations**

GVA letter was discussed and the following response proposed:

Melton Borough Council resolved to adopt the Asfordby Neighbourhood Plan In full. This expresses the absolute wishes of the population of Asfordby that this parcel of land should not be developed. APPROVED

069/Co/17 **Consider the generation of additional income and revenues through proactive promotion of the Parish Hall/Field and actively seek grants to support council projects.**

Council decided to defer any decision on this matter

069/Co/17 **Annual Review of Facebook Page**

Proposed Facebook should be continued for another year. APPROVED

070/Co/17 **Use of Parish Council logo**

The Clerk explained that the use of the logo was permitted only on official communications and should not be used by councillors for any correspondence.

- 071/Co/17      **Training Policy**
- Proposed that any training provided by LRALC should be available for all councillors.  
APPROVED
- 072/Co/17      **Mark 1 IT Solutions Service Package**
- Proposed; Mark 1 IT Service Package @ £30 per month be accepted.      APPROVED
- 073/Co/17      **Levelling of uneven graves in the cemetery**
- Proposed uneven graves should be levelled at a cost of £50 each, work to be carried out by Summerland Contractors and Son.      APPROVED
- 074/Co/17      **Ragwort**
- Ragwort is becoming a nuisance in the various parks and play areas in the parish. It should be removed before it becomes a serious problem.  
CLERK TO INVESTIGATE CONTRACTORS AND PRICING
- 075/Co/17      **Matters of Report**
- Nothing to Report
- 076/Co/17      Date and time of next meeting
- 24<sup>th</sup> August 2017
- 18:30 Parish Hall